

Evelyn D. Reinhart Guest House

Meal and Baking Volunteer Guidelines

The smell of a delicious meal or baked goods being prepared in the Reinhart Guest House kitchen is one very special way to provide comfort to our families as they return to the Guest House after a long day in the hospital.

How to Sign Up

Please reference the Event Calendar on our website to find an available date. Click on the “Get Involved” tab, then “Events & Volunteer Calendar.” To confirm your date, please contact the Guest House at reinharthouse@bshsi.org or call 804-287-7300.

Helpful Hints

- We will contact you 72 hours prior to your scheduled meal and provide a tentative number of guests.
- If you cancel your meal within 72 hours, we kindly request you consider an alternative meal due to the fact that we cannot replace your meal on short notice.
- Preparing for 10 guests is always appreciated. Left overs are always enjoyed the following day(s)!
- Recommended meal and baking times*:

Breakfast: Arrive at 8:30 am to have breakfast ready by 9:30 am daily.

Lunch: Arrive at 10:00 am - 12:00 pm - more flexible times available Saturday and Sunday

Dinner: Arrive between 4:00 pm - 5:00 pm to have dinner ready by 6:00 pm daily.

Baking with Evelyn - Times vary based on availability, but most days arrive at 1:00 pm to have baked goods ready by 2:00 pm daily.

*Flexible based on availability

- Volunteers supply all food. All food must be prepared at the Reinhart Guest House or purchased at a restaurant or store.



Please Note

- Please limit your group size to 10 individuals.
- Our kitchen is stocked with baking and cooking supplies.
- Due to the unpredictability of guest schedules, you may not see families in the house during your volunteer time. Please know that our families appreciate your support and will enjoy your donation upon their return from the hospital.
- We usually have more than enough condiments, please ask prior to purchasing.

Food Safety Guidelines

- Clean - wash hands and surfaces often.
- Separate - don't cross-contaminate.
- Cook - cook to the right temperature.
- Chill - refrigerate promptly.
- Transport food safely - keep hot food HOT. Keep cold food COLD.

Our newest activity - Baking with Evelyn

- Purchase ingredients for cookies, cakes or pies for 12-15 people.
- Baked goods can be displayed in Guest House decorative dishes or added to Ziploc bags for guests to grab and go.
- Labels for food are always available at the house.
- An optional beverage to compliment the sweet treats is milk, hot cocoa or tea.
- Our kitchen is stocked with baking supplies, but feel free to check with us first.
- Please do not make more than 3 dozen cookies.
- The recommended group size is 10.

If you have questions, please contact the Reinhart Guest House at reinharthouse@bshsi.org or call 804-287-7300.